



Board Meeting Guest Protocol College Hill Partnership

The Board recognizes the importance of receiving public comment on matters of interest to the overall College Hill Partnership overlay. We do encourage residents, business owners, and stakeholders within the neighborhood to attend meetings.

Subject Matter

- All public comments should address agenda items or items of College Hill Neighborhood Overlay's interest and should be addressed to the Chair.

Procedures

- Each guest must email the Executive Director at a minimum of 60 minutes prior to the meeting to be allowed speaking time.
- Each person must sign-in on sheet supplied by the College Hill Partnership prior to the beginning of the meeting.
- Each speaker shall be limited to three minutes, and a warning shall be given at the conclusion of the allotted time.
- The chair shall rule out of order the comments of any speaker who verbally and personally attacks a Board member and of any speaker who strays from the agenda item or topic on which the person signed up to speak. Comments made after the speaker is ruled out of order will not be a part of the formal record of the meeting.
- A person attending an open session of the Board may not engage in any conduct that disrupts the session or that interferes with the right of members of the public to attend and observe the session.
- The Board reserves the right to modify this policy for good cause.
- Once all public comment is complete the chair will close comment for College Hill Partnership Board discussion.